



**Prof. Dr. Shivajirao Kadam**  
M.Sc., Ph.D.  
Chancellor

**Prof. Dr. Vivek A. Saoji**  
M.B.B.S., M.S.(Surg.)  
Vice Chancellor

# **Bharati Vidyapeeth** (Deemed to be University) Pune, India.

**Founder Chancellor : Dr. Patangrao Kadam**

★ Accredited with 'A++' Grade (2024) by NAAC ★  
★ Category-I University Status by UGC ★  
★ NIRF Ranking - 78 ★

"Social Transformation Through Dynamic Education"



**Dr. Vishwajeet Kadam**  
B.Tech., M.B.A., Ph.D.  
Pro Vice Chancellor

**G. Jayakumar**  
M.Com., Dip.Pub.Admin.  
Registrar

## **CIRCULAR No. 481**

**Sub.:** Financial assistance for attending Conference / Seminar / Workshop – reimbursement of the expenses – submission of the copies of the bills – regarding...

It is observed that the staff members have intimated their intention to attend the Conference/Seminar, etc., by enclosing the prospectus, notification, etc.

In order to process and to sanction the eligible amount, the xerox copies of receipts, tickets are necessary. All those who desire to claim financial assistance for attending conference should submit their applications along with the necessary documents such as copies of the registration fee receipt, tickets and accommodation charges paid, if any.

It is for the information of the faculty members that administrative approval can be given based on a request but financial sanction can be given only on verifying the expenses incurred.

In the absence of copies of the documents it will be difficult to process and issue the financial sanction. **All the documents may be submitted on or before 14<sup>th</sup> March, 2025.**

In future, as soon as the conference is over the bills may be submitted for processing.

Ref.No. BVDU/2024-2025/ 5602  
Date : 07/03/2025

*G. Jayakumar*  
**Registrar**

To,

The Principals / Directors  
of all Constituent Units of BVDU

Circulars