

Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

Meeting Number	08
	2024-25

Prin.	V. Prin. (SSC)	V. Prin. (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

Minutes of HOD meeting (30th Aug, 2024)

1. NAAC preparation:

For the forthcoming NAAC visit, every HoD should prepare

- The slides, containing Research Credentials, Activities and Department highlights. The number of slides should be 6-8.
- Two best laboratories, which should have a focus on research outcomes.
- Green boards and soft boards should be placed at appropriate places. All notice boards should be updated.
- Identify the students, parents and alumni.
- Keep sample PBL in the laboratories.

2. **Project Display Room:** It is decided to prepare one inter-disciplinary project display room on the first floor. HoD should identify and submit the name of one coordinator for interdisciplinary projects

3. **Financial outlay –** Financial outlay of visiting faculty, industry taught course, value added course and skill-based course for academic year 2024-25 was discussed. The number of students enrolled for value added courses and minor degree courses were also discussed.

4. **UT paper checking:**

There should be central assessment of Unit Test-1. The schedule of showing answer sheets should be informed to students in advance.

5. **Program on Sept 5, 2024:**

Number of vehicles for Teachers' Day program: It is expected to minimize the number of vehicles at Teachers' Day program and utilize the vehicles fully. A list of faculty members coming from Pune should be given to Dr. R. H. Jadhav in following format:

- Sr. No.
- Name of Dept.
- Name of faculty member

