



# **Bharati Vidyapeeth**

**(Deemed to be University)**

**Pune, India.**

**Founder Chancellor : Dr. Patangrao Kadam**

**SCHOOL OF PHYSIOTHERAPY, PUNE**

## **STANDARD OPERATING PROTOCOL**

### **ANTIRAGGING COMMITTEE**

#### **ANTI-RAGGING COMMITTEE**

#### **STANDARD OPERATING PROTOCOL (SOP)**

**Version Number:**

**Anti-Ragging Committee**

**Date:**

*Jan 2021*

#### **PURPOSE OF FORMING ANTI RAGGING COMMITTEE:**

- To curb the menace of ragging in **Bharati Vidyapeeth, School of Physiotherapy, Pune.**
- To Create ragging free atmosphere within and outside camp
- Creating awareness about the act and punitive measures pertaining to ragging activity.
- Creating a cordial relationship among students for fulfilling for preventing ragging act.

#### **WHAT CONSTITUTES RAGGING?**

- Any conduct by word spoken or written or an act which has the effect of teasing, threading, or handling with rudeness to a fresher or any other student.
- Financial extortion or act of forceful expenditure
- Physically Abuses

- Rowdy/ undisciplined activities which cause or are likely to cause annoyance, hardship, physical/ psychological harm or fear or apprehension in any student.
- Forcing a student to do any act, which generate sense of shame, torment or embracement affecting his/her physique / psyche.
- Act or abuse by spoken words, email, post, public insult which can also include deriving perverted pleasure, vicarious or sadistic thrill from actively participating in the discomfiture to fresher or any other student
- Any act affecting mental health and self- confidence of student with or without any intent to derive a sadistic pleasure showing off power, authority or superiority.

### **MEMBERS OF ANTI RAGGING COMMITTEE**

| <b>S.No</b> | <b>Name of Member</b>       | <b>Designation</b>       |
|-------------|-----------------------------|--------------------------|
| 1.          | Dr. Swati Bhise             | Chairperson & Controller |
| 2.          | Dr. Chetana Kunde           | Member                   |
| 3.          | Dr. Neeraj Athavale         | Member                   |
| 4.          | Mrs. Pooja Makar            | Non-Teaching             |
| 5.          | Rati Prabhoo<br>Parth Patil | Students Representative  |

### **FUNCTIONS OF ANTIRAGGING COMMITTEE:**

- To monitor and undertaking in the prescribed format from the candidate concerned on ant ragging at the time of admission.
- To address the students and parents by the head of the institution on antiragging committee
- To arrange to send letters to parents, gaurdians of the student at the end of academic year for creation of awareness.
- To form monitoring cell (anti- ragging squads facilities for surprise raids)
- To suggest measures to tighten security.
- To keep communication with the hostel warden and rector periodically.

# UGC NORMS FOR ANTI RAGGING

## Why to do?

### Steps:

1. As per the directives of the apex commission, UGC norms it is mandatory for every student and his/her parents to submit an anti-ragging affidavit during the time of admission.
2. All the relevant contact details of the students would be collected from the affidavits and documented accordingly as per the order of the Hon'ble Supreme Court of India.

## How to do?

This is essentially a three-step procedure

**Step1:** Need to Log on to [www.ANTIRAGGING.in](http://www.ANTIRAGGING.in) or [www.AMANMOVEMENT.org](http://www.AMANMOVEMENT.org). Click on the button called – Online affidavits.

**Step 2:** Fill in the information as desired and submit the completed form.

**Step 3:** On successful completion, you will receive affidavits, both for Students and Parents, through E mail.

**Step 4:** Need to create an email id before you log in. In case if your parents do not have an e mail/Mobile/ Landline Phone number you can give the details of those whom you trust. If you make a mistake while submitting the form you can start afresh and submit the information again. Providing correct details is the pre-requisite for effective redressal of complaints to the office of of the Dean/Principal/Director related to ragging for necessary filing of records and facilitate easy retrieval of the same.

**Step 5:** Take a print out of the document and get it signed by the students and parents and submit the same.

## PROTOCOL TO BE FOLLOWED IN CASE OF INCIDENCE OF RAGGING

### ➤ STEP 1

- When any incident falling within the mischief of act defined as “ragging” under clause 3 of the UGC Regulations on “Curbing the menace of ragging in higher educational institutions, 2009 (Hereafter referred as “Ragging regulation”- which is analogously adopted by the All institution governed by the UGC) is reported to have



been committed, then as a foremost provision as contemplated under clause 7 of the aforesaid Ragging Regulation, shall be given effect to.

- According to which the Head of institution shall immediately determine if the case complained of as an act of ragging falls within the ambit of “penal laws”, if that be so, then he either himself or through any of the member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), **within twenty four hours** of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions.
- Principally, the assumption of this role is of Parens patriae nature and be done so with that spirit.

➤ **STEP 2**

Without prejudice to the criminal proceedings initiated against the perpetrator of ragging, the institution concerned shall undertake disciplinary proceedings against the wrong-doer by giving effect to the procedure contemplated under clause 9 of the Anti-Ragging Regulation:

- The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:
  - a. The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
  - b. The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
    - i. Suspension from attending classes and academic privileges.
    - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
    - iii. Debarring from appearing in any test/ examination or other evaluation process.
    - iv. Withholding results.
    - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
    - vi. Suspension/ expulsion from the hostel.
    - vii. Cancellation of admission.
    - viii. Rustication from the institution for period ranging from one to four semesters.

- ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- x. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

➤ **STEP 3**

- For any legal mechanism to be fair, it is imperative that provisions and methods for impeding its abuse shall exist inherently in regulation itself. Therefore, to obviate the possibility of abuse of anti-ragging regulation, the person charged for the commission of act of ragging shall have right to appeal as provided under clause 9(c) of the Anti-Ragging Regulation as under:
  - i. In case of an order of an institution, affiliated to or Constituent part, of a University, to the Vice-Chancellor of the University;
  - ii. In case of an order of a University, to its Chancellor.
  - iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

➤ **STEP 4**

At every stage, it is to be noted that the purpose of regulation is preventive (so all the preventive steps enumerated in the Anti-Ragging Regulation shall be complied with letter and spirit as first principle of implementation of Anti Ragging Regulation) and then corrective- as no means of retribution can resurrect the wrong done to victim and to obliterate the possibility of institutional shelter to wrong doer, it is categorically provided that where in the opinion of the appointing authority, a lapse is attributable to any member of the faulty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faulty or staff. Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken

under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

➤ **REGULATION OF ANTIRAGGING COMMITTEE:**

- Anti-ragging committee meeting should be held twice in a year
- Any change in committee members need to made in the committee meeting
- Minutes of the meeting should be documented for record
- Any changes in SOP can be made in committee meeting.

**Institution Shall Punish Student Who Found Guilty:**

The anti-ragging committee may, **depending on the nature and gravity of the guilt** established by the anti-ragging squad, award, to those who found guilt, one or more of the following punishments, namely:

1. Suspension from attending classes and academic privileges.
2. Withholding / withdrawing scholarship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
6. Suspension/expulsion from hostel
7. Cancellation of admission
8. Rustication from the institution from period ranging from 6 month to 12 month.

**CONCLUSION**

Ragging is the serious offence and needs to be cured in the bud even before it takes any shape.