

# Academic Calendar 2024-25

## Academic Calendar as per NAAC and NBA, NIRF Standards

### 1. Semester Planning

- **Odd Semester (June to December)**
  - **Even Semester (January to May)**
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### 2. Key Dates

1. **Semester Start and End Dates:**
    - First Semester: 3rd Week of July - 1st Week of November
    - Even Semester: 1<sup>st</sup> Week of January - Last Week of April
  2. **Examination Periods:**
    - Mid-term Exams: Semester (Odd Semester), March (Even Semester)
    - End-semester Exams: November-December
    - April-May (Even Semester)
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### 3. Academic Activities

1. **Curriculum Planning:**
    - Course Allocation: May (prior to semester start)
    - Teaching Plan Submission: First week of each semester (June and January)
  2. **Teaching-Learning Process:**
    - Class Schedule: Daily (Monday to Saturday)
    - Guest Lectures/Expert Talks: Monthly
    - Industrial Visits: Once per semester
  3. **Internal Assessment:**
    - Assignments/Quizzes: Twice per semester
    - Internal Assessment Test (IAT): Once before mid-term and once before end-semester exams
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### 4. Research and Development

1. **Faculty Development Programs (FDPs):**
  - Two per academic year (June and December)
2. **Student Projects:**
  - Final-year project proposal submissions: August (Odd Semester)
  - Final-year project presentations: April (Even Semester)

3. **Workshops and Seminars:**
    - Organize two workshops/seminars per semester for students and faculty
  4. **Research Paper Submission:**
    - Encourage faculty and students to submit papers to conferences/journals each semester
  5. **Research Progress and Review Meeting: Every month on 10<sup>th</sup> (Faculty meeting )**
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## **5. Co-curricular and Extra-Curricular Activities**

1. **Student Clubs:**
    - Club Activities (monthly events)
    - Hackathons, Coding Contests, or Competitions: Once per semester
  2. **Cultural and Sports Events:**
    - Annual Sports Meet: February
    - Cultural Fest: March
  3. **Social Engagement:**
    - NSS Activities, Outreach Programs: Quarterly
    - Environmental Awareness Drives: June (World Environment Day)
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## **6. Quality Assurance Initiatives**

1. **Feedback Mechanism:**
    - Student Feedback: Mid and end of the semester
    - Faculty Feedback: End of the semester
  2. **Internal Quality Assurance Cell (IQAC):**
    - Meetings: Quarterly (July, October, January, April)
    - Academic and Administrative Audit (AAA): Annually
  3. **Mentorship Program:**
    - Regular Mentor-Mentee Meetings: Bi-weekly
  4. **Outcome-Based Education (OBE):**
    - POs, PSOs, and COs mapping verification: Start of every semester
    - CO Attainment Analysis: After end-semester exams
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## **7. Administrative Activities**

1. **Admissions:**
  - Counseling and Orientation: June
  - Late Admissions (if any): July-Aug
2. **Result Declaration:**
  - Internal Assessment Results: Within 1 week of assessment

- Final Results: Within 2 weeks of end-semester exams
3. **Stakeholder Engagement:**

- Parent Meet- Sep-Oct or March April
- Parent Feedback-Annually
  
- Alumni Meet: November-Dec
- Alumni Feedback Collection: Annually

## **Academic Calendar as per NAAC AND NIRF Standards**

### **1. Semester Planning**

- **Odd Semester (June to December)**
  - **Even Semester (January to May)**
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### **2. Important Dates**

- Semester Duration:**
    - Odd Semester: 3rd Week of June to 1st Week of December
    - Even Semester: 2nd Week of January to Last Week of May
  - Examinations:**
    - Mid-Semester Exams: August (Odd Semester), March (Even Semester)
    - End-Semester Exams: November (Odd Semester), April-May (Even Semester)
  - Vacation Periods:**
    - Winter Break: 2 weeks in December
    - Summer Break: 4-6 weeks after Even Semester
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### **3. Academic Activities**

- Course Planning and Execution:**
    - Course Allocation: May (before semester starts)
    - Teaching Plan Submission: First week of every semester
    - Continuous Internal Evaluation (CIE): Weekly or bi-weekly assignments, quizzes, and presentations
  - Skill Development Initiatives:**
    - Value-added Courses/Skill-based Programs: Once per semester
    - Certification Programs (MOOCs, NPTEL, etc.): Enrollment encouraged at the semester start
  - Outcome-Based Education (OBE):**
    - Program Outcomes (POs), Course Outcomes (COs) mapping: Prior to semester start
    - CO Attainment Analysis: Post end-semester exams
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### **4. Research and Innovation**

- Faculty Research Activities:**
  - Research Paper Submissions: Ongoing, with a goal of at least one submission per faculty annually

- Research Proposal Submissions to Funding Agencies: Twice a year (June and November)
  - 2. **Student Research Projects:**
    - Final-Year Project Selection: July (Odd Semester)
    - Progress Review: October (Odd Semester), March (Even Semester)
    - Project Completion: April (Even Semester)
  - 3. **Seminars and Workshops:**
    - Organize research-focused workshops: Twice per year
    - Innovation Hackathons/Competitions: Once per semester
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## **5. Co-curricular and Extra-curricular Activities**

1. **Student Development:**
    - Guest Lectures by Industry Experts: Monthly
    - Industry Visits: Once per semester
    - Entrepreneurship and Start-up Events: Twice a year
  2. **Cultural and Sports Activities:**
    - Annual Sports Meet: February
    - Cultural Fest: March
  3. **Social Responsibility Programs:**
    - Community Outreach Programs: Quarterly
    - Environment-focused Initiatives: June (World Environment Day), November (National Education Day)
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## **6. Quality Assurance and Feedback**

1. **Academic Monitoring:**
    - Weekly Monitoring of Classes
    - Periodic Assessment of Academic Outcomes
  2. **Feedback Mechanism:**
    - Student Feedback Collection: Mid and end of the semester
    - Alumni Feedback: Annually
    - Parent Feedback: Once per year
  3. **IQAC Initiatives:**
    - Internal Audits: Twice a year
    - Quality Benchmark Review: Annually
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## **7. Administrative Activities**

1. **Admission Process:**
  - Admission Counseling: June
  - Orientation Program: July (Odd Semester)

**2. Result Declaration:**

- Internal Exam Results: Within 2 weeks of exams
- Final Results: Within 4 weeks of end-semester exams

**3. Placement and Training:**

- Placement Drives: September to March
- Soft Skills and Aptitude Training: Start of each semester

**4. Alumni Interaction:**

- Alumni Meet: January
  - Mentorship by Alumni: Throughout the year
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**8. Data Management and Reporting**

**1. Data Collection for NIRF Metrics:**

- Faculty Publications and Research: Quarterly Updates
- Student Placement Data: End of each placement season
- Financial Data and Resource Allocation: Annual Review