Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

		Meeting Number	23
			2024-25

Prin.	V. Prin. (SSC)	V. Prin (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A
(sig)	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*

Minutes of HOD meeting (16th January 2025)

1. Decision about Environmental Studies for credits

The subject 'Environmental Studies', starting with the 2023-2024 academic session, the UGC made one course of 4 credits on environmental education mandatory for all undergraduate courses. Accordingly, from A.Y.2025-26, the course will be introduced, and the students' performance will reflect on the mark sheet. The departments can opt for the subject in odd or even semester to balance the workload.

2. Syllabus structure of semester 5, 6, 7 and 8

Semester 5, 6, 7 and 8 structures should have provision for internship, and details will be discussed in the next meeting.

3. Minor Research Proposal (MRP)

The MRP, the initial screening should be done at the department level before submitting to the university.

4. Revision of IQAC committee

The IQAC committee will be restructured, and every department should get the representation. Accordingly, one member from Department of Basic Science and Humanities and one from Department of Computer Science/CSBS should be added.

5. Documentation needed for NBA compliance report

Department of Computer Science & Civil Engineering should be ready for NBA visit and do the documentation accordingly.

6. FDP on IPR (10th -15th Feb 2025)

One faculty from each department should attend the FDP. The participating faculty should take extra lecture before FDP and cover the syllabus.

7. **Bhartiyam team finalization**

The Bhartiyam 2025 team was finalised in the meeting in presence of Bhartiyam coordinator.

8. **Other points if any**

   a) As per the discussion with The Principal of BV's JNIOT Pune, he has allowed visit of diploma students to our college. Departments should come up with visit route plan and plan should include visit of full colleges. Depending upon the branch of students, concern department can emphasise their presentation and/or visit. The activity will be coordinated by the admission cell.

   b) The work on admission process should be initiated. Webinars can be arranged by every department. Where the link can be shared with potential students and their parents.

   c) The ARB checking dates were finalised, for every month it will 11-13 of the months and the last checking will be 5-7/05/2025.