

Meeting Number	27
	2024-25

Prin.	V. Prin. (SSC)	V. Prin (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

**Minutes of HOD meeting (13<sup>th</sup> February 2025)**

1. Minutes of previous meeting were approved

**2. Structure of Sem. V to VIII:**

The structure of the remaining semesters (V to VIII) was discussed in a meeting. It was announced that all department heads should share the structure with the BoS (Board of Studies) chairmen for further suggestions. Dr. Bankar will coordinate the entire activity. Additionally, Dr. Sutar had sent a proposed structure to all heads, and everyone was asked to review it and adopt the same for all boards. Finally, it was emphasized that a common structure should be maintained for all boards.

**3. Women’s Financial Program:**

The Women's Financial Program is being organized by the Women's Cell of Bharati Vidyapeeth (Deemed to be University) College of Engineering, in collaboration with the Department of CSE and CSBS. The awareness program is scheduled for Saturday, 15<sup>th</sup> February 2025, at 11:00 AM, in the college seminar hall (W-306). The session is organized and conducted by the Advisors Organisation, under the guidance of SEBI (Securities and Exchange Board of India). This special initiative aims to educate women on financial literacy. The session is specifically for teaching and non-teaching women faculty members only.

**4. Admission Promotions:**

Dr. Sachin Chavan Sir has completed his tasks for the admission process. Other department heads, kindly send the program details at your earliest convenience. For the diploma students, Dr. Sutar Sir has arranged a seminar in the college auditorium. We have data from various polytechnic colleges, and with this information, we can reach out to students for direct second-year admissions.

**5. Any Other:**

- A) Website data: Everyone is requested to update the data on the website. This task can be completed with the assistance of the department website coordinator. Since Dr. Pravin Patil Sir is conducting department-wise sessions, this task should be given priority.
- B) Use of social media: Please make an effort to increase the use of social media handles and grow the follower count. Every faculty member should tag BV and COE in their posts.