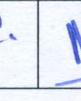
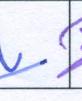
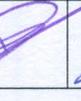
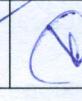
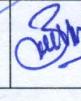
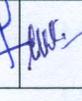
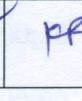


Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

Meeting Number	34
	2024-25

Prin.	V. Prin. (SSC)	V. Prin (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A
														

Minutes of HOD meeting (08th April 2025)

Minutes of previous meeting were confirmed

- BV- PROTECH-2025 (Project Exhibition 10th April 2025)** : On the Occasion of the 30th Foundation Day of Bharati Vidyapeeth (Deemed to be University), Pune, India

We are pleased to announce BV-PROTECH-2025, a national-level project competition for Polytechnic students from all branches, organized by Bharati Vidyapeeth (Deemed to be University) College of Engineering, Pune, on 10th April 2025, to mark the 30th Foundation Day of our esteemed university. This year, over 100 projects have been registered from various states including Maharashtra, Gujarat, Karnataka, and Jharkhand.

Objective:

The primary agenda of this event is to attract potential students for direct second-year admissions by showcasing the academic and infrastructural strengths of our institution.

Appeal to Faculty and Staff:

Our respected Principal Sir has appealed to all teaching and non-teaching staff to actively participate and contribute to the success of this event. Your involvement is crucial to ensuring a memorable and impactful experience for the visiting students.

Responsibilities:

All department coordinators and heads are requested to ensure their presence on time and facilitate smooth coordination throughout the event.

Post-registration, participating students will be given a guided tour of the entire college campus.

This will be followed by a presentation in the seminar hall, highlighting all the key activities of our college, right up to our placement cell initiatives.

- Time-Table for the Upcoming Semester:**

As per the decisions made during the recent Heads' meeting, the college timetable for the upcoming semester will be centrally managed across all departments to ensure optimal utilization of common facilities and resources.

Centralized Timetable: A centralized system will be implemented for all departments.

Under the guidance of Dr. S. D. Jadhav, an additional faculty member will be appointed to assist in effectively preparing and managing the timetable.

One Day of Online Teaching:

One designated day per week will be reserved for online lectures only. No practical sessions will be conducted on this day. All lectures will be scheduled online for all students.

Daily Time Slots:

Time	Activity
10:00 AM – 11:00 AM	Lecture/Practical Session
11:00 AM – 12:00 PM	Lecture Session
12:00 PM – 01:00 PM	Lunch Break
01:00 PM – 02:00 PM	Lecture/Practical Session
02:00 PM – 03:00 PM	Lecture Session
03:00 PM – 03:15 PM	Short Break
03:15 PM – 05:15 PM	Lecture/Practical Session

It is advised to adopt the “Flip Classroom” approach for one or two subjects, promoting student engagement through pre-class preparation and in-class discussions.

Faculty members are encouraged to use innovative teaching methods to make classroom sessions more interactive and student centred. Other tools should be implemented for teaching in the classroom.

- 3. Self-Appraisal:** As per the rules and regulations of Bharati Vidyapeeth (Deemed to be University), all faculty members are required to submit their self-appraisal forms annually. Accordingly, for the academic year 2022–23, all concerned faculty members are requested to complete and submit their self-appraisal forms without fail. Newly joined faculty members are also required to fill out the self-appraisal form. Faculty members who have resigned or left the college during the academic year must also complete the form for the duration of their service.
- 4. Academic and Activity Calendar – Upcoming Semester**
As part of our standard academic process, Academic and Activity Calendars are prepared for each semester. For the upcoming semester, this task will also be carried out thoroughly and within the stipulated time frame. To ensure timely completion, the concerned faculty members may take the assistance of other faculty members as needed. All departments are requested to cooperate and provide the necessary inputs for the preparation of these calendars.
- 5. Farewell Program – Final Year Students**
The farewell program for final-year students will be organized department-wise. Prior permission must be obtained from the Central Office before planning or conducting the program. For coordination purposes, the department-wise count of final-year students is required. All departments are requested to submit the student count to Mr. Rohit Patil in Dr. Sachin Chavan Sir’s office at the earliest. Your timely cooperation is appreciated to ensure smooth planning of the farewell events.