

Meeting Number	29
	2026-27

Prin.	V. Prin. (SSC)	V. Prin (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

Minutes of HOD meeting (25th June 2026)

- Class Timetable and Mode of Conduct**
 - It was informed that classes up to Third Year will be conducted in offline mode.
 - Classroom allocations (CR) will be provided by Dr. S. D. Jadhav Sir.
 - HoDs were instructed to ensure smooth implementation of the timetable.
- ERP Utilization**
 - The ERP system is fully functional, and all departments must make effective use of the Vmedulife ERP platform.
 - Timetables, syllabi, attendance records, and other academic information should be uploaded and updated regularly.
 - Departments should ensure complete compliance with ERP usage.
- Visiting Faculty**
 - HoDs were instructed to appoint visiting faculty members for 2 terms.
- Extension of Approval (EoA) and Intake Enhancement**
 - The total approved intake of the institution is now 1260 seats.
- Admission Activities**
 - CET is scheduled on 27 June 2026.
 - Admit cards and helpline numbers have already been communicated to the concerned candidates.
 - It was observed that the number of application forms received is not yet satisfactory.
 - All faculty members were instructed to actively participate in admission promotion activities and strive towards filling all sanctioned seats.
 - Admission-related promotional posts should be circulated widely through all available channels.
- Coursera Implementation**
 - Coursera accounts have been enabled for all faculty members and students of First and Second Year.
 - Faculty Coordinators should regularly monitor course enrollment and completion progress.
 - Students should be motivated to act as Student Champions and encourage peer participation.
 - Students may enroll in multiple courses based on their interests.
 - Weekly monitoring should be carried out to ensure maximum utilization of the platform.
 - No account should remain inactive.

7. Infrastructure Development

- Wings 1 and 2 (Third and Fourth Floors) are expected to be handed over shortly.
- Finalization of furniture requirements is planned by 30 ~~July~~ ^{June} 2026, and delivery is scheduled by 30th July 2026.

8. MoU with UNOSIM and Training Initiatives

- An MoU has been established with UNOSIM.
- Certification through PTC will be provided to eligible students and faculty members.
- A target has been set to train 50 faculty members under this initiative, and 1100 students.
- The institution has invested approximately ₹2 Crore for the implementation of this project.
- The programme is intended for Second and Third Year students.
- Faculty training is scheduled from 29 June 2026 to 4 July 2026.

9. Turnitin Account Activation

- All faculty members were instructed to activate their Turnitin accounts at the earliest.
- HoDs should monitor the activation status and ensure compliance by all faculty members.

10. Researgence RIMS Portal

- It was informed that the login credentials for the Researgence Research Information Management System (RIMS) have been shared with all faculty members.
- All faculty members were instructed to activate their accounts and regularly use the portal for maintaining and updating their research profiles and scholarly activities.