

Meeting Number	08
	2023-24

Prin.	V. Prin. (SSC)	V. Prin (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

Minutes of HOD meeting (17th August, 2023)

A review of last meeting was taken:

1. Tree plantation Data:

As per instructions received from AICTE, New Delhi, every college has to do the tree plantation and it has to be done per student one tree. In this regard, vice Principal Dr. Sachin Chavan had conducted meeting of all GFM's and given necessary instructions. NSS students and coordinator Dr. Amol kadam was also present for the meeting. AICTE had made an appeal to upload photograph of this event, and give the name of plant, which is planted. All heads have given the data of tree plantation by our college. Also, in the circular of AICTE, it was mentioned that if any institute has no land for the tree plantation. In that case, they will provide it; similarly for the plants availability they had given the cell numbers of nearby forest officers.

2. Uniform Committee:

As NBA committee visit is scheduled from 8 to 10 Sept 2023, In this regard, it was decided in heads meeting to have a dress code for all faculty members of NBA going department along with first year. For the smooth working of this activity, one committee of Gents and another for ladies faculty members is formed and those committees will co-ordinate the entire activity. Committee members are Prof. Deepak Banker, Amol kadam, Prof. Veena Shinde, Prof. Namita Shinde Prof. Sonali Pawar

3. Website Data

All heads of the department are informed to check the college web site. If any data is missing on the institute's website and wants to add some more data, please provide the data as per necessity and ensure that has to be updated. Basically, any committee when visit to any institute, they will check the website, and confirm the uploaded data; and if any changes are there, please inform to Prof. Gajanan Bhole and check, those necessary changes are done or not.

