

Meeting Number	04
	2023-24

Prin.	V. Prin. (SSC)	V. Prin (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

Minutes of HOD meeting (20th July, 2023)

1. Review of last meeting:-

A review of last meeting was taken, points discussed were.

2. First year Classes :-

B.Tech Semester-I of the academic year 2023-24 is started on Wednesday 19/07/2023. Maximum students have reported on first day of the commencement of first year academic i.e. 19th July 23 at 10.00 am. The Principal address was scheduled on 19th July for all first year students and the same was delivered in order to guide and encourage students for their career in engineering stream. After the address of the Principal, students were gathered in their respective classes and respective Heads of the Department has given the information related to their department. A visit of all laboratories, library and workshop building for students was arranged by respective GFM.

3. FET Points:-

A meeting of faculty of engineering and Technology is arranged by Dr. Shashank Joshi Dean Engineering and Technology, Bharati Vidyapeeth (Deemed to be University), Pune on 26/07/2023. In the meeting, all BoS Chairman and Heads are informed to submit the copies of courses of respective boards within the time. It is also informed to mail the Minutes of meeting of respective BoS.

4. First Year time table :-

All the Heads and chairman BoS are aware that time-table of first year will be prepared as per new structure of NEP 2020. Hence, after required and necessary modifications, the structure is finalized by all authorities. In this regard, a meeting is called on Monday 24/07/2023 by time-table In-charge Dr. I.A. Shaikh to resolve the queries of adjustment/ difficulties in time-table. All first-year time-table coordinator shall attend the meeting.

5. Faculty increment :-

As per the policy decided by Bharati Vidyapeeth (Deemed to be University) Pune, research publications are must. Every faculty must do it, otherwise increment of that academic year will not be given. Professors and Asso. Professors have to publish 02 research papers and Assistant Professors have to publish one research paper till 30 June. Hence, as per this policy, the names of the eligible faculty are informed to all Heads in the last meeting for implementation of the same.

6. **Proposal for ITC, VC MOOC courses:-**

It was decided in a meeting to send proposals to sanction of various courses like ITC, VC and MOOC courses, which are essential to complete the requirement of structure as well as for the updation of students' knowledge.

7. **Data of MOOC courses: -**

As per the policy, every student of Bharati Vidyapeeth (Deemed to be University), Pune has to opt MOOC courses within the entire tenure of degree. In this regard, students will avail MOOC courses in their semester III and V. It is decided in meeting to prepare a chart and give the record of MOOC courses offered and ask for registration. Respective Heads shall inform students about registration.

8. **Any other :-**

Dates of NBA visit are confirmed i.e 8,9 & 10 September 2023, NBA team will visit the institute on the scheduled dates. Thus, work of NBA shall be completed and department shall be made ready for the same. Various files checking and MOOC visit shall be started. If required, respective departments shall increase the institute time to complete the work.