

<b>Meeting Number</b>	<b>09</b>
	<b>2023-24</b>

**College of Engineering, Pune – 43.**

Prin.	V. Prin. (SSC)	V. Prin (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

**Minutes of HOD meeting (24<sup>th</sup> August, 2023)**

A review of last meeting was taken:

**NBA MOCK visit :-**

All are aware that NBA visit is scheduled from 8<sup>th</sup> to 10<sup>th</sup> September 2023. In view of checking of preparations in all respects a mock visit is arranged on Tuesday 29/08/23 from 9.00 AM. to 5.30 PM. It will help us to face the actual NBA visit. We can get suggestions from the mock visit for how to face the NBA committee. For improvements if any, we are getting near about 8 days from 29<sup>th</sup> August. The institute standard dress code and minute to minute schedule of that day should be followed strictly.

**I Card data:-**

Data for the new I card is started collecting from the all departments. All are informed to submit the data in time. If the data is submitted late, then it will be difficult to get the I-card in time. Hence, all Heads are informed to submit the I-card data as early as possible.

**No of Students faculty-NBA-NAAC Data:-**

As per intake capacity of the students, faculty requirement is calculated for the NBA and NAAC. Hence, to full fill the criteria, some of the faculty members are appointed on contractual basis. All heads were informed to prepare the data of the regular and contractual faculty in each department. By collecting the data of both regular and contractual, then the ratio of student to faculty shall be calculated.

**Yukti Program:-**

Under the Institute Innovation Council (IIC) of Bharati Vidyapeeth (Deemed to be University) College of Engineering Pune. Yukti Innovation challenge (YIC) is arranged on 26<sup>th</sup> August 2023. at 10.00 AM. This program is helpful to students for the development/ Innovation of new ideas/concepts/challenges. Majority of the students have already registered for the same.



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**Working on Saturday- Sunday**

For the preparation of NBA visit, we are getting less time with regular academics and other activities. In view of completion of documents and laboratory work, it was decided in a meeting of heads to increase the timing of Saturday and on Sunday also working should be kept.

**Decision of UT:-**

As per academic calendar of current academic year, the first Unit Test was scheduled on 31<sup>st</sup> Aug. 23 to 2<sup>nd</sup> Sept. 23. However, in view of NBA visit; it is unable to conduct a unit test, as per the schedule. Hence, it was decided to postpone it. After the NBA visit it will be conducted, the revised dates will be declared soon.