Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

Meeting Number	05
	2023-24

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Minutes of HOD meeting (27th July, 2023)

1. Confirmation of minutes of previous meeting; first year classes, finical outlay, etc.

2. Visiting faculty financial Outlay:-

As per the teaching workload of theory/practical, some visiting faculty are required. In this connection, the respective department shall prepare the financial outlay of the visiting faculty along with their educational documents and CV and submit them in hard as well as soft copy mode on or before Saturday (29/07/2023) All necessary procedure part of appointment of visiting faculty must be done at the department level and accordingly file shall prepare and submit to the principal office.

3. UHV work load :-

For the current semester, B. Tech (Computer) - two divisions and B. Tech (E&TC)- two divisions, total 4 division UHV subjects' workload is given to faculty of Basic Science and Humanities, rest of the UHV workload will be carried out by respective department. Necessary help will be provided by Prof. Suryawanshi and Prof. Bonsale.

4. Research Activity:-

At university level, research cells are formed by the university. The research cell constituted 03 members from our institute, is Principal, Dr. Vidula Sohoni, Vice-Principal Dr Sachin Chavan, and Dr. Bindu Garg and has shouldered various responsibilities to them.