

Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

Meeting Number	35
	2022-23

Prin.	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

**Minutes of HOD meeting (06 August 2022)**

- 1. First year Admissions** – Regarding admissions for A.Y. 22-23, the counseling is planned on Monday, 08<sup>th</sup> August for merit numbers 1 to 1500 and Tuesday 09<sup>th</sup> August 2022 for merit numbers 1500 onwards. Respective department HODs shall be present for the counseling sessions. For further admissions, second CET will be conducted by the University.
- 2. Publication data** – with reference to the Google form shared by University, all faculty members shall submit the publication data as per the details mentioned in the form. DOI or Google scholar link can be submitted if research gate details are not available for the publication. Newly joined faculty shall mention if publication is done before joining the college.
- 3. First Year address** – Principal's address to first year is arranged on 16<sup>th</sup> Aug. in central wing seminar hall. An external speaker will be invited for the talk on scopes in engineering. HODs are requested to submit speakers name for the talk.
- 4. Time table** – For the present semester, time table and GFM names shall be submitted to Principal's office. GFM shall prepare a Google form for registration of students. A hard copy of registration shall also be maintained by respective GFM.
- 5. Review of inplant training** – HODs shall review the process of student's inplant training. HODs shall contact the firm directly to enquire students joining and training status. HODs are requested to maintain the record for the same.
- 6. NBA** – Department of Comp, Elect, ECE and Civil appearing for NBA shall keep the SAR ready for upload before 30<sup>th</sup> of August 2022.
- 7. ARB demo** – ARB software is developed for trial basis and the demo for the same will be arranged for all faculty members.
- 8. Sem-II O/P mark-sheets** shall be submitted to the University immediately after the oral practical examination.
- 9. Experts name for interview** shall be submitted on or before 18<sup>th</sup> Aug. 2022.