

Meeting Number	22
	2022-23

Prin	Vice. Prin	Vice. Prin	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech	R&A

Minutes of HOD meeting (16 Feb. 2023)

- Review of Last meeting** – Visiting faculty appointments and financial outlay submission is reviewed. All HODs shall submit visiting faculty interview attendance, resume, and rubrics along with financial outlay urgently.
- Visit of Hon Dr. Asmitatai** – Hon Dr. Asmitatai visit to college is scheduled tomorrow at 2.00 pm. All faculty members should be present in the department. Campus committee meeting is scheduled at 4.00 pm.
- Feedback on machine learning** – A workshop for students on ‘Machine Learning’ is discussed. Opinion about the workshop conduction and its feasibility is reviewed.
- Data required for magazine** – Faculty research publication data is required for various magazines for institute’s ranking purpose. The required data should be submitted in time.
- Workshop on research methodology** – Institute’s R&D cell has planned a workshop on ‘Research Methodology & ethics’ from 21st Feb to 25th Feb. for current batch of PhD students, as a part of their course work. These members shall submit their workload adjustment to respective HODs.
- Pending fees collection** – Regarding payment of students pending fees, class-wise list of students and amount of pending fees is shared with HODs. HODs shall engage meeting with students to inform about pending fees. Students should pay the fees before 27th of Feb. GFMs shall follow-up students for the payment of pending fees.
- Bharatiyam** – A committee for Bharatiyam will be formed. Dr. Pramod Jadhav is appointed as a co-ordinator for Bharatiyam.
- Academic committee and ARB committee** – Academic committee and ARB committee will be formed and a notice regarding will be circulated.
- One Day Interaction session** – One day interaction session organized for Principals, vice principals and NAAC coordinators of Bharati Vidyapeeth is successfully conducted at BV University. Principal has explained all the details at length about this interaction session to all the heads.
- Faculty members who wish to go out during office hours should enter the details in the muster maintained at the college entrance before leaving.