

Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

Meeting Number	24
	2022-23

Prin.	SSC Vice Prin.	SMJ Vice Prin.	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

Minutes of HOD meeting (02 March, 2023)

- 1. Review of Last meeting** – The review of last meeting was taken about pending of the tuition fees, workshop on NEP, visiting faculty data, EDC workshop for students and result analysis.
- 2. Pending fees collection** – Heads of the Department shall ask GFM to instruct the students for paying due fees at the earliest.
- 3. NBA prerequisite** – Non-NBA going department shall start preparation to submit the pre-qualifier as the NBA accreditation ~~has to be awarded~~ to each department.
- 4. Result Analysis** – Result of all semesters is declared, and result analysis of each subject shall be prepared. HoDs shall ask to the faculty of their department to do the result analysis of their subject. Subjects having result less than 75% shall submit the justification for the same.
- 5. Academic Credit Bank (ABC)**- A portal of Academic Credit Bank will open till 15th of March 2023, all faculty/GFM are informed to instruct the students of their respective class to enrol for the same.
- 6. Visiting faculty data** – HoDs shall submit the details of visiting faculty to the principal office at the earliest.
- 7. Women's Day Preparation** – International Women's Day is celebrated on 8th March every year. The Bharati Vidyapeeth (Deemed to be University), Pune is organizing a program on 8th March at Dhankawadi Campus. HoDs shall inform the women staff and girl students of their department to attend the program.
- 8. Department Logo**– At the entrance of our college building; the department logo shall decorate. Every department shall do the preparation of the same to build an attractive logo for their department.
- 9. FYSTR:** For the upcoming NBA, Calculation of FYSTR is going on all HoDs shall do the needful cooperation in this connection to calculate the FYSTR.
- 10. Workload:** To finalize the manpower for the academic year 2023-24, HoDs shall calculate the workload and give the requirement of manpower of their respective department to the Principal office.