

Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

Meeting Number	26
	2022-23

Prin	Vice. Prin	Vice. Prin	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech	R&A

Minutes of HOD meeting (23 March 2023)

1. A review of last meeting was taken.
2. UT Review : Unit Test No. I was conducted from 16/03/23 to 18/03/23, a review of assessment situation is taken, also schedule of showing of answer sheets to students is prepared. It is decided that the faculty member shall show the answer sheets to respective class students on the given schedule. Care must be taken to finish the assessment on time.
3. NAAC Data: All are aware that, the preparation of NAAC is started by the university; in this regard all HoD's are informed to provide the required data in given time.
4. NBA Preparations: (Non NBA Departments)
NBA work is going on in 04 departments, rest of the departments are also informed to start the preparation, simultaneously they can help to other departments. Mock visit for these departments shall be arranged and a schedule is prepared for the same.
5. Office Data- preparation:-
For NBA work, some of the office data is required like, Budget files, Accounts, BoG, etc. In this regard office authorities are informed about the same.
6. Research proposals submitted:- For the research proposals a standard format is given; and in that format the information is to be submitted in given for proper execution. Information is required from June 2022.
7. AICTE (EoA) process 2023-2024:
AICTE, Extension of Approval (EoA) process is started; in this regard all the departments have to submit the required data in a stipulated time, in a given format.
8. Bharatiyam:- Progress of different activity, events at department level and where the department staff are involved, is taken. Like refreshment, discipline committee and art circle etc.