Bharati Vidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

				Meeting Number		32
						2022-23

Prin.	Vice Prin. SSC	Vice Prin. SMJ	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A
(sig)	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	*(sig)*	KR	KR

Minutes of HOD meeting (26th May 2023)

1. Review of last meeting was taken and minutes of meeting were confirmed.

2. **NEP Structure:** As the policy regarding NEP 2020 for technical institutes will be finalised by government agencies by 10/06/2023, therefore it can be requested to the university authorities to postpone the BoS meeting scheduled on 15/06/2023 so that the revised structure/syllabus can be passed in the meeting.

3. **Value Added Courses List:** The value-added courses should be kept out of credit system and can be of 15 hours (1 credit)/30 hours (2 credits) duration. The students should do at least one course per semester. The list of courses should be finalised and approved. The list of courses should be submitted in next HoD meeting.

4. **Certificate Courses:** Each department should start 1-2 certificate courses per semester. Prof. Bonsale should explore the certificate courses related to language laboratory.

5. **Mandatory Audit Courses:** List of mandatory audit courses, which will be same for all branches, should be prepared and be kept ready. The courses should be related to (i) Environmental Science (ii) Disaster Management (iii) Indian Constitution.

6. **Demo on Vocational Courses:** For giving demonstration on vocational courses, an agency will be visiting the college. The HoD's are advised to come with course structure/vocational courses on 30/05/2023 at 2.30 pm.

7. **MoU Registration:** All the MoU's signed by the departments should be on registered stamp paper.

(Page 1 of 2)

8. **MOOC Courses:** MOOC courses data should be maintained by the departments. The GFMs should collect the records and HoD's should maintain it.

9. **NAAC Work:** NAAC related work should be completed by 08/06/2023 on priority basis, which is must for vacations.

10. **AICTE ATAL Jal Survey:** AICTE ATAL JAL competition Prof. Sandip Vanjale will co-ordinate and the last date for registration is 10/06/2023.

11. **Admission Survey:** The calling data to be updated on regular basis and interested candidates should be followed up. Data of the candidates who have filled up the form after follow up should be submitted.

12. New leads may be coming to the departments, call for the leads should be done on the same day.

13. The load calculations and subject distribution should be done by next HoD meeting.

14. As the approval for change in intake has been received, the revised workload can be checked with Prof. Bankar by Monday, 29/05/2023.