

**BACHELOR OF SCIENCE (HOSPITALITY & HOTEL ADMINISTRATION)
(CBCS-2018 COURSE)**

**B.Sc. (H. & H.A.) Sem-VI :SUMMER- 2022
SUBJECT : HUMAN RESOURCE MANAGEMENT**

Day : Tuesday
Date : 28-06-2022

S-19909-2022

Time : 02:00 PM-04:30 PM
Max. Marks : 60

N.B.:

- 1) All questions are **COMPULSORY**.
- 2) Answer to both the sections to be written in the **SAME** answer booklet.

SECTION – I

Q.1) Explain the following: **(Any Six)**

(1 Marks X 6 = 06)

| | | | |
|----|-----------------|----|--------------|
| a) | Selection | e) | Recruitment |
| b) | Training | f) | Assessment |
| c) | Cost to Company | g) | Trade Unions |
| d) | Job Description | h) | Transfers |

Q.2) Attempt **ANY TWO** of the following:

(6 Marks X 2 = 12)

- a) What are the various sources of recruiting employees?
- b) State the policy and procedure for transfers in an organization.
- c) What is the importance of training? Discuss any two methods of training.

Q.3) Attempt **ANY TWO** of the following :

(6 Marks X 2= 12)

- a) State the aim and objectives of discipline.
- b) What are the functional requirements of successful industry relations?
- c) Explain Trade unions and give the objectives.

SECTION - II

Q.4) Explain the following: **(Any Six)**

(1 Marks X 6 = 06)

| | | | |
|----|---------------------------|----|----------------------|
| a) | Induction | e) | Discipline |
| b) | Merit Rating | f) | Orientation |
| c) | Human Resource Management | g) | Personnel Management |
| d) | Grievance | h) | Career Planning |

Q.5) Attempt **ANY TWO** of the following:

(6 Marks X 2= 12)

- a) Define Human Resource Management. What are the objectives of HRM?
- b) Define Career Planning. What are its benefits?
- c) What is the purpose of promotion? Draft a policy for promotion.

Q.6) Attempt **ANY TWO** of the following:

(6Marks X 2 = 12)

- a) Why is staffing considered to be an important function of management? State its objectives.
- b) State the benefits of career development to employees, management and organization.
- c) Describe the steps in recruitment and selection process.
