

**BACHELOR OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (CBCS-2018 COURSE)**  
**B.H.M.C.T. Sem-VII :SUMMER : 2023**  
**SUBJECT : APPLICATION OF COMPUTERS IN HOTELS**

Day : Thursday

Time : 02:00 PM-03:30 PM

Date : 1/6/2023

**S-19994-2023**

Max. Marks : 30

N.B.:

- 1) All questions are COMPULSORY
- 2) Figures to the right indicate full marks.

**SECTION - I**

**Q.1) Attempt Any Six of the following (6 Marks)**

- 1 List any four output devices.
- 2 A \_\_\_\_\_ allows one to type information, such as a search term or password.
- 3 Give short cut keys for i) Paste ii) Undo
- 4 What are cells in excel?
- 5 One can insert text box from drawing toolbar in PPT. (True / False)
- 6 Full form of ASCII
- 7 \_\_\_\_\_ is unwanted software that infiltrates a computing device, stealing sensitive information.
- 8 Name four P. O. S. softwares.

**Q.2) Attempt Any Three of the following: (12 Marks)**

- a) Give four points of differentiation between System software and Application software.
- b) List and explain any four types of computer virus.
- c) i) Give step by step procedure for inserting a header in word document.  
ii) How does one insert hyperlinks into documents.
- d) Explain slide transition, give step by step procedure for inserting graph in a PPT.

**Q.3) Attempt Any Three of the following: (12 Marks)**

- a) List reasons for getting spyware & steps to prevent spyware attacks.
- b) What is B2C? List & explain four benefits of B2C.
- c) Give step by step process for making KOT on POS Shawman.
- d) Write short note on Human resource management systems.
- e) Give procedure for group checkout on PMS Shawman.

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