

BharatiVidyapeeth (Deemed to be University)

College of Engineering, Pune – 43.

Meeting Number	18
	2023-24

Prin.	V. Prin.	V. Prin	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

Minutes of HOD meeting (25th Jan 2024)

- 1. Review of the previous meeting** –The review of the last meeting was taken concerning to financial outlay for term II and consolidated orders of the visiting faculties. All Hods are instructed again to submit revised and corrected financial outlay and application of the expected faculties before Monday so that, it will be sent to the Head Office for the approval
- 2. Republic Day Programme:-**

On 26 Jan 2024 Friday Programme of Republic Day is arranged and detailed notice is issued regarding it. All teaching and non-teaching faculties must attend the flag hosting program at a given time and after the college program, all staff members must attend the program at Erandwane Campus, Pune where all should be seated before starting the program at 8.30 am and not leave the place unless the program will be over. Attendance is mandatory for the same which will be meticulously observed
- 3. Bharatiyam Budget:-**

Bharatiyam is the most awaited techno fest program of our college is scheduled on 23 to 24 Feb 2024. A meeting with all event coordinators and student representatives was conducted and discussed the budget. In this connection, Technical Events should be finalized before this Saturday. In the meeting, discussion on the Art Exhibition, day celebration, and Appointment of the Chief Guest was held and recommendations and suggestions were taken from the Hods on these subjects. The final budget will be decided as early as possible.
- 4. Mooc Courses Review:-**A detailed review is taken regarding the completion of Mooc courses. The students must complete at least two MOOC courses during their four-year completion of the degree All Hods are asked to give the status of their respective fourth-year students who have completed the MOOC courses and those who received the certificates. All Hods should inform the students who have not completed still these courses so that they can take the necessary steps
- 5. EVS Exam:-**EVS Exam was conducted as per the given schedule but it is observed that most of the students had not filled the forms in the stipulated time hence they were unable to take the exams so henceforth all hods are asked to take the expected precautions the message of exam conduction should reach to students in time and no will remain absent for the same exam
- 6. Purchase:-**All Hods are being asked to send requirements of material for their respective department so purchase proposal can be sent to the concerned authority for the approval

7. India Today Ranking: Departmental Data of the college such as faculty information, research publications, events, etc. is required for India Today ranking. Mail regarding it will be sent to all Hods so they can act accordingly and send the expected data in time for the same

8. Exam Time –Table: The University has prepared the exam timetable of the semester end examination which was circulated to all Hods for the verification and necessary corrections. Verified timetable will be sent to the university office for displaying on the website so that students will become aware in advance and act accordingly

9 .Any other

- Intake of Admission for the first year has increased which will be implemented in the coming academic year.
- College has organized five days boot camp workshop on 29-1-2024 to 2-2-2024 so all Hods should informed to interested students to participate in it