

Placement Policy

The student must diligently adhere to the following obligations throughout the internship process:

1. **Mandatory Attendance:** It is an absolute requirement to maintain a minimum of 70% attendance during the ongoing semester. The Placement Council will not entertain requests for compensatory attendance for classes missed during the Internship Period.
2. **No Exceptions for Missed Examinations:** In the event of missing any CES or Internal Examination, no requests for re-conduction or relaxation will be entertained. The placement council shall not bear any responsibility for such absences.
3. **Communication with Placement Head:** The student is obliged to maintain regular and proactive communication with the placement head throughout the internship period, providing comprehensive updates on their activities during this duration.
4. **Diligent Internship Diary:** A diligently updated internship diary must be maintained by the student throughout the internship period, meticulously documenting their experiences and progress.
5. **Timely Submission of Documents:** It is mandatory for the student to submit a copy of the internship certificate and the internship report within 10 working days after successfully completing the internship.
6. **Exclusive Internship Engagement:** The student must refrain from undertaking internships at multiple organizations or companies concurrently. Only one internship commitment shall be allowed at a time.
7. **Compliance with Consent Form:** The student is required to fill and submit the consent form within the stipulated time period.
8. **Zero Tolerance for Misconduct:** Any form of misconduct during the internship period will not be tolerated. In such cases, strict disciplinary action will be taken against the student involved.

9. **Advance Submission of Student Profile:** The final year students are expected to submit their student profile well in advance to the Placement Cell.

10. **Hierarchical Approach for Concerns:** It is of utmost importance for the student to adhere to proper hierarchy while presenting any perplexities or grievances to the Placement Council.

11. **Consequences of Reneging:** Student reneging from an internship opportunity provided to them, will be unequivocally disqualified from any further opportunities.

12. **Non-Compliance Penalties:** Failure to adhere to any of the above-mentioned rules will lead to immediate refraining and debarring of the student from all Placement and Internship related activities within the college.

It is imperative that these obligations be treated with the utmost seriousness, as any deviation from them may result in severe repercussions.