

BHARATI VIDYAPEETH (Deemed to be University)
DENTAL COLLEGE & HOSPITAL, PUNE

LIBRARY & INFORMATION CENTER

Date: 21/07/2022

The notice of Library Committee meeting was issued to members about the schedule & agenda of the meeting on 11/7/2020. Accordingly, the meeting was conducted on 13th July 2022 in the college library.

The agenda for meeting was as follows:

- Current Status of Library.
- Journal Subscription of 2021 & 2022.
- Users report of e-Journals & Database.
- Books Exhibition & selection of books for library.
- Books Purchase for the year 2022-2023.
- Appointment of Student representative in the Committee.
- Any other subject with permission of chair

Minutes of meeting.

1) Current Status :

The Co-coordinator Mr.S.R.Jadhav briefed about the current status in terms of availability of books & Journals in detail.

The information he gave to the committee is as follows:

- 10101 – Total No of Books.
- 3887 - Reference Books.
- 112 - e-Books free under Clinical Key.
- 54 - Journals – International – 34, National – 20, Subscribed.
- CD - 710
- L.D. – 500 / R.D.- 469
- Ph.D. Dissertations : 3



Security of L.D. & R.D. soft copies is a concern & literature theft should be avoided. Measures to avoid the literature theft: The soft copies are uploaded on only one p.c. in the cabin. No accessibility to students unless the permission from Principal is obtained.

2) Journal Subscription:

The Journals (Hard copies/online) are subscribed for the year 2022-2023. The Journals were not subscribed during Covid pandemics. (2019 to 2021).

3) Users report of e-Journals & database we are authenticated for two databases; Clinical Key & Wiley Online at has been observed that the users accessing there database is near to zero. Staff should encourage students to access the books & Journals though the databases.

4) Book Exhibition:

An Exhibition is planned in Aug.2022, & accordingly the books can be purchased. A notice will be send to the heads of all the department asking the list of books required for their subject & the purchase will be done accordingly. The exhibition will be arranged by a Agency appointed by University's central office.

5) Appointment of Student representative (1 UG & 1 PG) in the Library Committee.

One PG student Dr.Vidhi Mall & One UG student Ms.Rachana Shinde will be appointed in the Library Committee. They will not have any role in decisions & policies of Library, but they will give suggestions, on behalf of student community.

6) Any other subject – With permission of Chair

1) To prepare SOP for Committee.


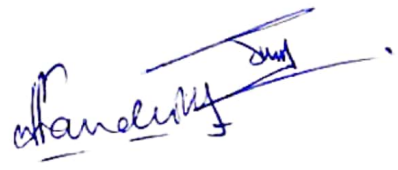
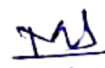
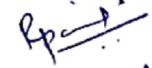
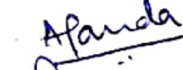


2) Few observations made by Librarian- set-up of fully functional e-Library. Mr.Vinayak Bhande has been given the task to make the departmental PCs (in excess) usable & available to the Library.

3) The Teaching staff members do not return the books in given fine. A suggestion was given to give the defaulters a reminder call & set a deadline date for returning the book. If

anyone fails to do the same he/she can be charged fine for the fault. (To be discussed with Principal)

The next meeting will be scheduled after book exhibition & before book purchase. The date will be finalized and conveyed to the committee members.

MEMBERS PRESENT:

- | MEMBERS PRESENT: | | SIGNATURE |
|---------------------------|----------------------------|---|
| 1. Dr.Rajesh Kshirsagar | Principal and Chair Person |  |
| 2. Dr.Anupam Sharma | Chairman | |
| 3. Mr.S.R.Jadhav | Co-Ordinator |  |
| 4. Dr. Jyoti Mandlik | Member | |
| 5. Dr.Varsha Pandit | Member | |
| 6. Dr.Sarita Singh | Member | |
| 7. Dr.Mrunal Shinde | Member |  |
| 8. Dr.Rajlaxmi Patil | Member |  |
| 9. Dr.Aishwarya Handa | Member |  |
| 10. Dr.Nirmittee Gujarati | Member |  |
| 11. Mr.M.H.Patil | Member |  |

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Date: 24/11/2022

The notice of Library Committee meeting was issued to members with the schedule & agenda of the meeting on 22/11/2022. Accordingly the meeting was conducted on 24th Nov. 2022 in the conference room at 10.30 am.

Agenda for the meeting was:

- 1) Journals & Database renewal for the year 2022-2023.
 - a) Usages report of database from Jan-2022 to Oct.2022.
 - b) Discussion on Clinical key data base renewal for the year 2022-2023.
 - c) Addition of new Journal titles for subscription in the year 2022-2023.
 - d) Current status of print issues received up to till date.
 - e) Reminder for non- receipts Journals.
- 2) Discussion on consortium of three Dental Colleges, Pune Navi Mumbai & Sangli.
- 3) One nation one subscription (letter 15/9/2022).
- 4) Library books purchase (Status) for the year 2022-2023.
- 5) Requirement of new computers for E-Library.
- 6) SOPs of the committee to be prepared

Minutes of Meeting.

- I) Journals & database renewal
the requirement to be sent by mail.
 - a) Usage report of database – The usage report of database for dental titles is not satisfactory. The report of Oct-month is attached herewith but it's for the entire medical & dental college. It is discussed to device the strategies to increase usage of online database by pg student & faculty.
 - b) Clinical Key database renewal: - To get the renewal of Clinical Key done. To increase the usage of Clinical Key database the post graduate students should be

encouraged. The strategy to be opted for same is as: i) To maintain a register record in central library for postgraduate students for their usage of Clinical Key. ii) To request all the heads of the departments to make the usage mandatory; at least one pg student from each department must go to central library, access through online for Clinical Key & make a note about same in the register. Iii) The Library Committee members to follow up with the same on weekly basis & send reminders to the Heads of the departments, in case no response is observed.

- C) Addition of new Journals titles & subscriptions for 2022-2023: The list of new required Journals was obtained from the departments from the list attached here; sr.no.1, 3 & 4 are expensive. Permission from Hon'ble V.C. to be obtained for these subscriptions. The Journals titles no.6 & 10 in the list are free under Clinical Key for addition of new Journals, notice to be sent to the departments.
- D) Current status of print issues: Print issues of all the subscribed journals are available.
- E) Reminder for non receipt Journal: A reminder to be sent to the vendor with list of journals. Keep the follow-up for same keep sending the reminders (Mr.M.H.Patil).
2. Discussion on consortium of three dental colleges of BVDU, Pune: The Principals of Pune, Navi Mumbai & Sangli Dental colleges to organize a meeting regarding consortium & decide to purchase all books and Journals jointly.
 3. One nation One subscription Initiative by govt. to provide countrywide access to national and International scientific & academic content – 1st phase is for govt. funded universities & institutions; list of 70 publishers is synchronized with ONOS activities. No decision about No-Grants institution has been taken yet.
 4. Library book purchase for 2022-2023. – Proposal sent.
 5. Requirement of new computers: The proposal to be submitted from library & the purchase to be done separately on priority basis.
 6. SOPs are prepared , to get approved from Princial

MEMBERS PRESENT:

1. Dr.Rajesh Kshirsagar
2. Dr.Anupam Sharma
3. Mr.S.R.Jadhav
3. Dr. Jyoti Mandlik
4. Dr.Varsha Pandit
5. Dr.Sarita Singh
6. Dr.Mrunal Shinde
7. Dr.Rajlaxmi Patil
8. Dr.Aishwarya Handa
9. Dr.Nirmitee Gujarati
10. Mr.M.H.Patil

- Principal
Chairperson
Co-ordinator
Member
Member
Member
Member
Member
Member
Member

SIGNATURE

[Handwritten signatures corresponding to the list of members]